

Camp Kudzu
Job Description

Job Title: **Program Specialist: Dance**
Classification: *Volunteer*
Reports to: Activities Director

Position Purpose:

To further the mission of the camp through the development and delivery of Dance activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management to the physical operation of the Dance equipment and facilities.

Essential Job Functions:

1. Develop and deliver a Dance program that is appropriate for the age and ability of the campers
 - ◆ Develop lesson plans that meet camp outcomes and the abilities of the campers.
 - ◆ Evaluate abilities of campers and staff.
 - ◆ Deliver progressive dance activities
 - ◆ Evaluate the success of the dance program including suggestions for improvement.
2. Ensure that camp staff and campers know and follow safety and educational procedures.
 - ◆ Assist in the implementation of staff training for Dance.
 - ◆ Train other staff in their responsibilities when at Dance.
 - ◆ Ensure campers and staff follows safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the Gym Games program area
 - ◆ Maintain any Dance related equipment including chairs, recording equipment, etc.
 - ◆ Ensure the security of the dance equipment when not in use.
 - ◆ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
 - ◆ Clean dance equipment on a set schedule.

Other Job Duties:

- ◆ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ◆ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ◆ Assist in the planning of any special events.
- ◆ Willingness to help other staff, specifically cabin counselors when they need breaks by staying with their campers on a schedule that will be provided. This may include the period immediately following lunch called "shoes off" as well as immediately following the evening activity.

Equipment Used:

Camp Kudzu will provide all appropriate equipment, however staff should feel free to bring specialized dance equipment if appropriate.

Qualifications

- ◆ Experience in dance and/or instruction or documented training and experience in dance
- ◆ Training and experience in teaching dance to children.
- ◆ Experience in setting up, securing, and maintaining dance equipment.

Physical Aspects of the Position:

- ◆ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ◆ Ability to observe camper behavior, and assess its appropriateness
- ◆ Ability to enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ◆ Ability to observe staff behavior, and assess its appropriateness
- ◆ Ability to enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ◆ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ◆ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- ◆ Physical requirements of a dance position- endurance including standing, running, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity
- ◆ Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/program.
- ◆ Willingness to live in a camp setting and work irregular hours delivering program in the facility available.