

Camp Kudzu
Job Description

Job Title: **Program Specialist: Gym Games**
Classification: *Volunteer*
Reports to: Activities Director

Position Purpose:

To further the mission of the camp through the development and delivery of Gym Games activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management to the physical operation of the Gym Games equipment and facilities.

Essential Job Functions:

1. Develop and deliver a Gym Games program that is appropriate for the age and ability of the campers
 - ♦ Write lesson plans that meet camp outcomes and the abilities of the campers.
 - ♦ Evaluate abilities of campers and staff.
 - ♦ Deliver progressive field sports activities including but not limited to basketball, dodge ball, volleyball, etc.
 - ♦ Evaluate the success of the Gym Games program including suggestions for improvement.
2. Ensure that camp staff and campers know and follow safety and educational procedures.
 - ♦ Assist in the implementation of staff training for Gym Games.
 - ♦ Train other staff in their responsibilities when at Gym Games.
 - ♦ Ensure campers and staff follows safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the Gym Games program area
 - ♦ Maintain the Gym Games equipment including balls, bats, nets, etc.
 - ♦ Ensure the security of the field sports equipment when not in use.
 - ♦ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
 - ♦ Clean Gym Games equipment on a set schedule.

Other Job Duties:

- ♦ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ♦ Assist in the planning of any special events.
- ♦ Willingness to help other staff, specifically cabin counselors when they need breaks by staying with their campers on a schedule that will be provided. This may include the period immediately following lunch called "shoes off" as well as immediately following the evening activity.

Equipment Used:

Camp Kudzu will provide all appropriate equipment, however staff should feel free to bring specialized Gym Games equipment if appropriate.

Qualifications *(Minimum qualifications and experience)*

- ♦ Experience in Gym Games and/or instruction or documented training and experience in the variety of sports the camp offers.
- ♦

Knowledge Skills and Abilities:

- ♦ Training and experience in teaching Gym Games to children.
- ♦ Experience in setting up, securing, and maintaining field sports equipment.
- ♦ Knowledge of sports medicine or athletic training desirable.

Physical Aspects of the Position:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, and assess its appropriateness
- ♦ Ability to enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, and assess its appropriateness
- ♦ Ability to enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- ♦ Physical requirements of a gym games position- endurance including standing, running, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate equipment and demonstrate sports activities.
- ♦ Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/program.
- ♦ Willingness to live in a camp setting and work irregular hours delivering program in the facility available.