

Camp Kudzu
Job Description

Job Title: **Program Specialist: Puppets**
Classification: *Volunteer*
Reports to: Activities Director

Position Purpose:

To further the mission of the camp through the development and delivery of Puppetry activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management of the physical operation of the puppetry equipment and facilities.

Essential Job Functions:

1. Develop and deliver a puppetry program that is appropriate for the age and ability of the campers
 - ♦ Write lesson plans that meet camp outcomes and the abilities of the campers.
 - ♦ Evaluate abilities of campers and staff.
 - ♦ Deliver progressive puppetry activities including.
 - ♦ Evaluate the success of the Puppetry program including suggestions for improvement.
2. Ensure that camp staff and campers know and follow safety and educational procedures.
 - ♦ Train other staff in their responsibilities when at puppetry.
 - ♦ Ensure campers and staff follows safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the Gym Games program area
 - ♦ Maintain the puppetry equipment including balls, bats, nets, etc.
 - ♦ Ensure the security of the puppetry equipment when not in use.
 - ♦ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.

Other Job Duties:

- ♦ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ♦ Assist in the planning of any special events.

Equipment Used:

Camp Kudzu will not provide basic equipment for this activity, so staff should bring specialized puppetry equipment if appropriate.

Qualifications

- ♦ Experience in puppetry instruction

Knowledge Skills and Abilities:

- ♦ Training and experience in teaching puppetry to children.

Physical Aspects of the Position:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, and assess its appropriateness
- ♦ Ability to enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, and assess its appropriateness
- ♦ Ability to enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- ♦ Physical requirements of a puppetry position- endurance including standing, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate equipment and demonstrate puppetry activities.
- ♦ Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/program.
- ♦ Willingness to live in a camp setting and work irregular hours delivering program in the facility available.